

MONTH	ACTIVITIES
JULY/AUGUST	Include a Housing Questionnaire in the school enrollment/registration process (<i>See copy under the identification resources tab</i>)
	Be prepared to support families with online registration
	Make follow up phone calls to students flagged as McKinney-Vento eligible on housing questionnaire for more information if needed.
	Update local liaison contact information on all homeless education awareness materials (<i>i.e. posters, flyers, brochures, webpage, etc.</i>)
	Post “You Can Enroll Posters” at all school sites and in relevant places throughout the community. Share posters in multiple languages as needed to support all local student populations
	Flag all McKinney-Vento eligible students in SIS to ensure that the program record 191 is flagged in CALPADS
SEPTEMBER	Provide McKinney-Vento training for all district and school site staff, including position specific trainings
	Data check point 1
OCTOBER	Plan for National Homeless Youth Awareness Month (<i>November</i>)
NOVEMBER (<i>National Homeless Youth Awareness Month</i>)	Share information, make presentations and activities for all ages throughout the district and community for National Homeless Youth Awareness Month
DECEMBER	Assure all students and families have access to resources while on break, make the necessary referrals and community connections to families as needed
	Data check point 2
JANUARY	Send “Mid-year Questionnaire” home with all students, reminding families to update their addresses, emergency contact information and inform the school if their housing situation has changed
	Flag all McKinney-Vento eligible students in SIS to ensure that the program record 191 is flagged in CALPADS
FEBRUARY	Provide additional McKinney-Vento training for all district and school site staff, including position specific trainings as needed
MARCH/APRIL	Data check point 3
MAY/JUNE	Send out “End of Year Letter” to McKinney-Vento families to remind them of whom to contact next school year if they need assistance
	Share information with families about summer resources including free meals and other community programs

Liaison Information

Name
 Phone

E-mail
 Location